Red Rock Center for Independence

Board of Directors Meeting

September 21, 2022 4:00 p.m.

Board Members in Attendance: Dianne Aldrich (President) Victoria Carlton (Vice President); Thomas Sorenson (Treasurer); Christine Bonnett (Secretary); Dan Fishbein; Kester Tapaha; Jonathan Dormire

Excused: Anne Picot; Adam Ellington

Staff: Brenda Marshall (Executive Director); Jill Hattan (Note Taker)

**WELCOME/CALL TO ORDER**: 4:15 P.M. by Victoria Carlton, Vice President

**AGENDA AND MEETING PRIORITIES:** Victoria called for a Motion to accept Agenda and Meeting Priorities.

**VOTE**: Dan moved to accept Agenda and Meeting Priorities, Kester second, Board voted unanimously to approve.

**CONSENT AGENDA:** Victoria called for a Motion to accept Consent Agenda

**VOTE**: Christine moved to approve Consent Agenda as submitted, Thomas second, Board voted unanimously to approve.

**FINANCE:**

Thomas reported that Finance Committee met earlier in the week, reviewed reports, and approved financial reports for the month of August. Some discussion was held, and questions asked and answered.

Dan recommended doing up a summary report outlining the spending of CARES Act funds be provided at next month’s meeting for all board members to review.

**VOTE**: Thomas moved to accept Finance Report for August as submitted, Christine second, Board voted unanimously to approve.

The 2022-2023 Budget needs to be approved by Board of Directors. This is usually done after it has been approved by the state, but since we are still waiting on that, it was decided to move forward with board approval of the budget with a note that it would be pending state approval.

**VOTE**: Thomas moved to approve the 2022-2023 budget pending state approval, Kester second, Board voted unanimously to approve.

Brenda will be going remote beginning 10/3/22. Since she will be off-site a temporary bank signer needs to be lined up to sign checks (with ED approval). Brenda proposed Timothy Leslie, IL Supervisor, be considered by the Board to complete this task.

**VOTE**: Victoria moved to accept Timothy Leslie as temporary bank signer, Thomas second, Board voted unanimously to approve.

**BOARD BUSINESS:**

**Executive Director Hiring Committee:** The ED position has been posted since the last part of August. We have been receiving some promising applicants. Matina, Office Manager, has been reviewing applications and, if necessary, requesting additional information from applicant to complete application. Matina will compile all applications and send them to Dianne. Dianne will work with hiring committee (Christine, Victoria, Anne) to coordinate the details of screening and interviewing applicants. Andy, Director of Roads to Independence in Provo, has volunteered to be on the Interview Team. Priority consideration deadline for applications is September 26, 2022. Brenda suggested that Matina help coordinate interviews.

**Committee Member Assignments:**

Each Committee will have a permanent place on the agenda. Board President is an ad hoc member of all committees.

RRCI Consumers are encouraged to serve on Board Committees. Outreach/Networking Committee would be a good place to start. Consider graduates of the youth NINJA to serve, educate and advocate.

Finance: Thomas, Adam, Christine, Dianne

Board Development: Victoria, Dan, Dianne

Outreach/Networking: Victoria, Anne, Jonathan, Dianne

Fundraising/Building: Victoria, Thomas, Dianne

Executive Director Hiring Committee: Dianne, Christine, Victoria, Anne

**DISCUSSION ITEMS**:

**Strategic Plan:** Brenda offered to take the notes gathered from staff and board discussion at the Strategic Planning meeting and update the Strategic Plan for the board to go over at next meeting. Dan suggested including a responsible party and timelines on all the action items. Dianne shared insight on ways to structure the plan.

**Dissolution of the Friends of Red Rock:** Brenda and Greg, the Founder of the Friends of Red Rock, have determined that it is not practical to continue with this separate entity. In accordance with regulations, the Friends of Red Rock, will close all accounts and donate all acquired funds to another non-profit entity with a similar mission, which will be RRCI. All proceeds will be donated and earmarked for a building fund within RRCI. It is important that work toward acquiring a new building continue through the RRCI board. Greg is willing to help consult with the RRCI board building committee.

**Adjourn:** 5:12 p.m.

Next Board Meeting – October 19, 2022